

**Central University of Jharkhand**  
**Brambe, Ranchi – 835205**

Ref.No CUJ/P&S/Fur./2012-13

Dated: 12-02-2014

Sealed quotations are invited for supply of furniture of make Godrej/Tata/Vista or similar nature (ISO 9001-14001) as specified in the annexure .The article enclosed in the separate sheet subject to the terms and conditions given below:

The quotation should be addressed to the Deputy Registrar, Central University of Jharkhand, Ratu-Loahrdaga Road, Brambe, Ranchi and should reach on or before 12th Feb 2014 Technical bid will be opened on 13th Feb 2014 at 3 p.m.

TERMS & CONDITION OF QUOTATION

1. Quotations without any erasures and overwriting must be submitted in sealed cover addressed to the Deputy Registrar, Central University of Jharkhand, Ratu-Loahrdaga Road, Brambe, Ranchi – 835 205 super-scribed Enquiry No. and the due date failing which, quotation may be ignored. Tender/Quotation should be sent through Post/Courier/By hand.
2. The rate quoted should be inclusive of all packing, forwarding, sales tax, freight and insurance charges and should remains valid for our acceptance for a minimum period of three months from the due date of opening of the quotations. The quotation should be CUJ consignee's site basis i.e. City Centre Central University of Jharkhand, Kanke Road, Opposite CMPDI , Ranchi-834008.
3. Manufacturer's name of company of origin of the materials offered must be clearly specified. Complete details of illustrated literatures/or drawings, if any, must accompany all quotations.
4. The university will not entertain requests for revision in prices once quoted for whatever reason after the tenders are opened during the period of contract.
5. All goods must be delivered at our university at City Centre Central University of Jharkhand, Kanke Road, Opposite CMPDI , Ranchi-834008 for inspection by our inspecting authority.
6. Full payment will be made within 30 days of the receipt and acceptance after inspection of supplies at destination, Quotations containing different payment terms are liable to be ignored.
7. All goods must be delivered at our university at City Centre Central University of Jharkhand, Kanke Road, Opposite CMPDI , Ranchi-834008 (Stores & Purchase Section) free of cost after confirmed order.
8. Only Manufacturer/Authorised dealer/firms of repute dealing in the items listed in the quotation having experience in sale and repair/maintenance, need apply.
9. Only latest models of items need to be quoted.
10. VAT/CST Registration Number and its validity should be indicated.
11. All rates shall be indicated both in words and figure. Where there is difference between the rates quoted in words and figures, rate quoted in words will prevail.
12. The supplier shall make delivery of the items within 30 days from the placement of the purchase order. The purchase order would be placed after assessing the requirement and hence, actual quantity may increase/decrease.
13. The Tender Document for items will be on Two-Bid System consisting of Technical Bid and Price Bid. The Tender Document will be submitted item-wise in two separate sealed covers clearly mentioning on the envelope the details of items for which Bid is submitted.
14. The price of Tender Document is `1000/- (Rupees one thousand only) (non refundable). The Tender Document price may be attached to the Technical Bid in the form of Bank Draft in favour of "Central University of Jharkhand" payable at Ranchi.

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15. The Tender Documents comprising of Price-Bid, Technical Bid and **Earnest Money Deposit(refundable) of Rs. 25000/- (Rupees Twenty five Thousand only)** in the form of Bank Draft in favour of “Central University of Jharkhand” payable at Ranchi kept in the separate envelope super-scribed with the name of the same. The Tender Document must be enclosed with Earnest Money Deposit otherwise the tender document will be rejected. All the documents must be enclosed in a bigger size envelope super-scribed with the tender number and item name. The University shall not be responsible for any delay in receiving Bids/sending of Tender Document by post.
16. All legal disputes shall be under the jurisdiction of Jharkhand High Court, Ranchi.
17. The University reserves the right to accept or reject any bid, without assigning any reason thereof. No correspondence in this regard will be entertained.
18. Earnest Money shall be forfeited in case it is found at any stage that information/particulars regarding supply of tendered item(s) are false.

Dy. Registrar

Encl. Details of items required

**Details of the furniture/specification are given below:-**

Sl.No	Description	Quantity
1	<b>Unlearn Training Table</b> (1500 mm * 600 mm * 680 mm)	15
2	<b>Non revolving Chair with Armrest</b> (Width 45.5 cms, Depth 54 cms, Height 81 cms, Seat Height 45 cms)	30
3	Sliding keyboard Tray	30
4	<b>Table</b> - Aesthetic appeal that comes with its all-wood construction,	04
5	Ample storage with box and 1 file drawers, CPU and keyboard space provided, Width 1200 mm, Depth 600 mm , Height 750 mm	04
	<p><b>Features -</b></p> <p><b>Center Tilt Mechanism:</b> The adjustable tilting mechanism is responsive to body movement. Ideal for those movements when you feel the need to recline or rest.</p> <p><b>Tilt Locking:</b> The upright lock facility provides needed support for more concentrated work by locking the tilting mechanism. The tilt tension can be adjusted to suit your weight and preferences.</p> <p><b>Moulded Foam:</b> The seat and the backrest are made up of moulded polyurethane foam of the right density and thickness, which not only gives you a soft feeling on first contact but also provides a firm support to ensure hours of comfortable sitting.</p> <p><b>Pneumatic height adjustment:</b> At a press of a lever, you can adjust the seat of the chair to your required height, thanks to the advanced pneumatic height adjustment facility. It also provides a cushioning effect each time you sit, preventing sudden jerks to your body.</p> <p><b>Swivel Mechanism:</b> The swivel mechanism allows for a complete 360 degree lateral movement. This prevents you from straining over your shoulders and back to reach out for papers and phones kept on either side of your table, ensuring mobility while working.</p> <p><b>Twin wheel castors:</b> The twin wheel castor facilitates ease of movement. 100% VOC free powder coating Knock-down design reducing transportation emissions Designed for long life and easy part replacement</p> <p><b>Specifications – Width 75cm, Height 105.0 – 117.5 cm, Seat Height 46.0 – 58.5 cm</b></p>	
6	<b>Chair</b> <b>Non revolving Chair with Armrest</b> <b>Specifications – Width 55cm, Depth 61cm, Seat Height 44cm</b>	09

**FORMAT FOR TECHNICAL BID**

1. Name of Firm/ Dealer:
  
2. VAT Registration No.
3. Address of the Organization:

Mobile No.:

Email-ID:

Fax No.

Date:

Place:

**SIGNATURE WITH SEAL**

**FORMAT FOR PRICE BID**

S1. No.	Name of the Items (with Brand & Model Name)	Price per no. (As per the clause 9)
1.		
2.		
3.		
4.		
5.		
6.		

Date:

Place:

**SIGNATURE WITH SEAL**